



**Bath & West Community Energy Limited**

**NOTICE OF ANNUAL GENERAL MEETING – 14<sup>th</sup> September 2019, 13.00 – 16.00**

Notice is hereby given that the Annual General Meeting of BWCE will be held at Komedia, 22-23 Westgate St, Bath BA1 1EP.

**AGENDA**

| <b>Time</b> | <b>Subject</b>  | <b>Lead</b>                     |
|-------------|---|---------------------------------|
| 12.45       | Arrive  |                                 |
| 13.00       | Welcome from Jane Stephenson, BWCE Chair  | Jane Stephenson, Chair          |
| 13.10       | Report on activities for year ended March 2019 and update on this year and questions.   | Pete Capener, Managing Director |
| 13.40       | BWCE Supporters Network   | Jane Laurie                     |
| 13.55       | Brief snapshots from some of the Community Fund grant recipients  | Jane Stephenson                 |
| 14.10       | Business Strategy 2020-2025<br>Questions  | Pete Capener                    |
| 15.00       | Refreshment break   |                                 |
| 15.15       | AGM Business <ul style="list-style-type: none"><li>• Presentation and approval of BWCE Accounts to end March 2019</li><li>• Proposals for member interest and community fund payments</li><li>• Election of non-executive directors</li><li>• Appointment of auditors – proposal to continue with Alanbrookes Ltd</li><li>• Proposal to change BWCE Rules to allow for the Co-option of up to 3 Directors.</li><li>• Any Other Business</li></ul> | Jane Stephenson                 |
| 15.55       | Closing comments  | Jane Stephenson                 |
| 16.00       | Meeting close   |                                 |

**NOTES TO THE NOTICE OF ANNUAL GENERAL MEETING**

**Appointment of representative by corporate body:** Under rule 15, a corporate body shall appoint a representative to attend to exercise its rights and powers. The corporate body should give the Company notification of the appointed representative before the AGM.

Copies of the BWCE's rules are available on our website: <http://www.bwce.coop/wp-content/uploads/2017/06/BWCE-2016-rules.pdf>